

TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION

THE CONSTITUTION AND BY-LAWS
OF
TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION
A CHAPTER
OF THE NORTH CAROLINA STATE BEEKEEPERS ASSOCIATION, INC. (NCSBA)

ARTICLE 1

SECTION 1: NAME:

The name of the organization will be **THE TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION** Chapter of the NCSBA, Inc.

ARTICLE 2

SECTION 1: OBJECTIVES:

The chapter will be a non-profit organization.

The purpose of the Association is to foster closer relations among beekeepers, share ideas, improve beekeeping among our members, educate the general public relating to honey bees and the beekeeping community and to encourage and assist people wishing to enter the field of beekeeping.

ARTICLE 3

SECTION 1: MEMBERS:

Anyone interested in beekeeping and the beekeeping community may join the Chapter upon payment of the annual dues. The right to vote shall be limited to members in good standing. All members must be members of the NCSBA.

ARTICLE 4

Section 1: OFFICERS:

The officers of the Chapter shall be: President, Vice-President, Secretary, and Treasurer. All officers will be elected by a majority vote of the members present at the November meeting and hold office from January through December of the next year, or until their successors are elected or appointed. In the case of a vacancy, the President may appoint a member to serve during the remainder of the term. If the President is unable to complete his or her term the Vice-President will assume the office and appoint a replacement for Vice-President. No person will be elected or appointed for any office without his or her consent.

Article 5

SECTION 1: DUES:

The annual dues for the regular members of the TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION will be: \$ 10.00 per member, \$15.00 per family, \$5.00 for Junior Members 14 to 17 years old. (Junior membership with paying adult member) Dues are payable in advance to the treasurer of the Chapter and will be due January 1, of each year. All dues expire on December 31 of each year.

TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION

Any member of the Chapter who becomes delinquent in payment of dues after December 31 will be dropped from the roll of membership. A person who has been dropped from the membership for nonpayment of dues may be restored to active membership by paying current year dues.

Dues paid to the Chapter are non-refundable.

Section 2: LIFE MEMBERSHIP:

Life membership to the TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION may be given to a member who has contributed in some outstanding way to the Chapter's aims and ideas and for meritorious service to the Chapter upon recommendation to the executive Committee and a majority vote of the members present at any regular meeting. Life members shall be excused from payment of local dues. No member shall be given Life Membership merely for continuous membership or for the purpose of not paying dues.

ARTICLE 6

SECTION 1: MEETINGS

A regular meeting will be held monthly. Notice of each meeting will be advertised. The time and place for each meeting will be decided on by a majority vote of the members present at a regular meeting. If this is not possible, the Chapter may direct the President to make the necessary arrangements for meeting time and place and notify the members.

ARTICLE 7

SECTION 1: COMMITTEES:

The Executive Committee will consist of all the elected officers of the Chapter, namely: President, Vice-President, Secretary, Treasurer, and the immediate Past President who will be an ex-officio member. The Executive Committee will have the authority to transact business on behalf of the Chapter when it is not in session.

SECTION2: THE AUDITING COMMITTEE

The Auditing Committee will consist of the three members appointed by the President, and its duty will be to examine and audit the books of the Treasurer and make recommendations on their findings at their regular January meeting.

SECTION 3: THE NOMINATING COMMITTEE:

The Nominating Committee will consist of three members appointed by the President, whose duty will be to nominate and present a slate of officers for the November meeting. Other names may be submitted from the membership at large at the time of the election.

SECTION 4: SPECIAL COMMITTEES:

Such committees will be appointed by the President consisting of a minimum of three members whose duty will be to serve as directed by the President.

TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION

ARTICLE 8

SECTION 1: QUORUM:

Those members present will constitute a quorum for the transaction of business at any regular meeting. Two-Thirds of the committee will constitute a quorum for the Executive Committee.

ARTICLE 9 DUTIES OF OFFICERS

SECTION 1: PRESIDENT:

The President will preside at all meetings of the Chapter using regular parliamentary usage and Robert's Rules of Order. This officer will appoint such special committees as is deemed necessary, fill vacancies on any office, and perform such other duties as the Chapter may direct. The President will be authorized to make deposits and disburse all monies, should the Treasurer be unable to perform those duties.

SECTION 2: VICE-PRESIDENT:

It will be the responsibility of the Vice-President to perform those duties of the President in his or her absence, or upon the President's request. If the Vice-President is unable to perform this duty in the absence of the President, then the Vice-President may appoint any member to act in his or her stead. If the President is unable to complete his/her term of office the Vice-President will assume the office of President and appoint a new Vice-President.

SECTION 3: SECRETARY:

The Secretary will record the minutes of the proceedings of the Chapter at each regular and/or called meeting and any special group activities.

The Secretary's duties further include:

- a. Assist the President and others in notifying the membership five to eight days prior to meetings.
- b. Use the media to inform the general public in a timely manner of meetings, also activities of special interest.
- c. Maintain complete files of minutes, Constitution and By-Laws and rules of policy.
- d. Protect and preserve the Chapter charter granted by the NCSBA.
- e. Maintain files of all communication including both correspondence and publications.
- f. In cooperation with the President, arrange for a substitute if it becomes necessary to be absent from duties of Secretary.
- g. At the end of the term of office deliver all files, records and Chapter property to the successor.

TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION

SECTION 4: TREASURER:

The Treasurer will collect and receive all funds generated from membership dues, sales of goods, gifts, special activities or from any other source. Funds will be deposited into a bank account held in the Chapters name. The Treasurer will also make prompt remittance to cover authorized invoices. The

Treasurers duties further include:

- a. Maintain full and accurate records showing the receipts and disbursements of all monies.
- b. Issue Local Membership cards/badges and maintain accurate membership list.
- c. Notify, after December 31 all members who are delinquent in payment of dues and seek to restore their membership.
- d. The books shall be closed prior to each January meeting and a complete report on the financial standing given to the Chapter at that time.
- e. As a Chapter of the NCSBA, which is a 501-C 5 status, filing information returns with the Internal Revenue Service may not be needed.
- f. Maintain a complete inventory of the Chapter's properties, location and estimated value. This inventory will be verified and updated each year at the time the financial books are closed for the physical year and a complete report given to the Chapter at its regular January meeting.
- g. Serve as custodian of the Chapter's properties, preserving all receipts, titles and other documents as proof of ownership. An inventory of property will be published for the members annually in January and when there is any change in inventory.
- h. The books and records are subject to unannounced audits by the Audit Committee.
- i. At the end of the term of office, conduct and audit all books, ledgers, and inventory and deliver the same the successor.
- j. Establish and maintain EIN#.
- k. Promptly inform the NCSBA Treasurer when death occurs or changes occur in mailing address and telephone numbers of the membership.

ARTICLE 10

AMENDMENTS

SECTION 1: AMENDMENTS: Any article or any section of any article of this Constitution and By-Laws may be amended by any regular meeting by a two-thirds (2/3) vote of all members present, providing proposed amendments have been presented to the Executive Committee for their recommendation, and have been presented in writing to the entire membership at least 30 days before any regular meeting.

TRANSYLVANIA COUNTY BEEKEEPERS ASSOCIATION

ARTICLE 11

SECTION 1: REPEALING CLAUSE: Upon acceptance by vote of the Chapter this Constitution and By-Laws supersedes all previous Constitution and By-Laws.

SECTION 2: DISSOLUTION: Should this Chapter undergo dissolution; all remaining assets will be distributed to the NCSBA.

SECTION 3: ADOPTION: This Constitution and By-Laws was read and adopted by one hundred percent (100%) vote of all members present at the regular meeting held on 02 / 22 / 2019 at

106 E. Main St. Suite #109 Brevard, NC 28712.

Eddie Thompson

Paul Olsen

Holly Harrison

Sheila Holland

Eddie Thompson Paul Olsen Holly Harrison Sheila Holland

President

Vice-President

Secretary

Treasurer

NCSBA # 18894

NCSBA # 18922

NCSBA # 19920

NCSBA # 17621